

## DEPARTMENT OF BENEFIT PAYMENTS

744 P Street, Sacramento 95814



October 21, 1975

ALL-COUNTY LETTER NO. 75-224

• TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: FOOD STAMP PROGRAM - REPORTING REQUIREMENTS - DFA 296

## REFERENCE:

It is imperative that counties, each month, accurately and promptly complete the Food Stamp Program Monthly Statistical Report (DFA 296). The data reported are essential to the Department's program management reporting system and when combined with the fiscal data reported by counties they are used to develop allocations of administrative funds in the NA Food Stamp Program.

AB 134 (Chapter 1216, Statutes of 1973) requires that the Department of Benefit Payments report on the total Food Stamp Program. In order to identify problems associated with PA and NA program requirements, separation of PA-NA data is essential. This information by assistance classification is also required in evaluating the caseload and fiscal impact of court decisions, legislative proposals, and administrative expense activities relating to the Food Stamp Program.

The following data on the DFA 296 are federally required:

1. Outreach instructions require the total applications received, approved, and denied.
2. Food Stamp Quality Control requires the number of NA denials.
3. E & E (Efficiency and Effectiveness) reviews will require the number of cases pending over 30 days and the number of subsequent certifications overdue and pending.

With respect to our immediate needs, the County Administrative Expense Control Bureau requires for the months of July, August, and September of 1975, the number of GR/GA cases represented in:

**OBsolete**Superseded by ACL # 77-15Issued 3-17-77

1. Form FNS 256, Column (a), Item 1a and Item 1b (persons count for PIB use only)
2. Form DFA 296, Column 2 (PA), Items 4, 4a, 4b, and 4c

This information should be sent by letter with an additional copy of the forms to:

Department of Benefit Payments  
Program Information Bureau  
744 P Street, Mail Station 12-81  
Sacramento, CA 95814

For the October and subsequent report months, please footnote the above items on the copies of the applicable report forms as follows:

For FNS 256 (State and County copies only - omit from copies to FNS), Column (a), Item 1a:

"Includes \_\_\_\_\_ households which are also GR/GA cases."

Column (a), Item 1b:

"Includes \_\_\_\_\_ persons who are also GR/GA cases."

For DFA 296 (State and County copies), Items 4, 4a, 4b, 4c:

"Includes applications from GR/GA cases as follows: Item 4 \_\_\_\_\_.  
Item 4a \_\_\_\_\_, Item 4b \_\_\_\_\_, Item 4c \_\_\_\_\_."

Even though your county may have no GR/GA food stamp cases classified as PAFS (either applications disposed of or participating households), the above letter for the months of July through September 1975, and footnotes to your October and subsequent reports are necessary, the entries being "zero" or "none."

The Food Stamp Program Management Branch of this department, on the basis of information obtained from the July 1975 Survey of General Assistance Policies and Practices, has submitted a request that the Food and Nutrition Service, USDA, relieve California of the need to classify any GA cases as PA for eligibility and statistical reporting purposes. If this request is granted, revised instructions will be issued so that the GA footnotes will no longer be necessary.

If you have any questions, please contact the Information Desk, Program Information Bureau, at (916) 322-2230 or (ATSS) 492-2230.

Sincerely,

  
DENNIS O. FLATT  
Chief Deputy Director

cc: FNS - USDA  
CWDA